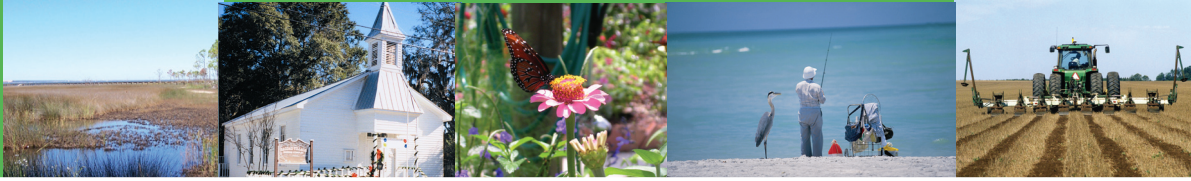


Your County, Your Government

Your County Services



Fact Sheet #1
November 2007

County Government, Provider of Basic Quality of Life Services

Under the direction of the Santa Rosa County Board of Commissioners, a number of departments operate to provide the basic services that keep our community of approximately 140,000 people functioning. The services provided touch just about every aspect of your daily life in Santa Rosa County, though often from behind the scenes.

Just what do your taxes and your county do for you? Here is a summary, but not all, of the services provided to residents:

Animal Services: 983-4680

- Operates the animal shelter, including animal intake and accountability, cleaning of kennels and feeding of animals seven days a week.
- Dispatches animal control officers at the request of citizens to enforce county animal control ordinances, on a 24-hour a day basis for emergencies.
- Operates numerous programs to promote adoption, including online, adopt-a-thons and through the media.

Building Inspections and Compliance: Main Number 981-7000

Compliance - for investigation of land development code violations 981-7090

Compliance - contractor complaints and abatements 981-7034

Commercial Plan Review - 981-7030

Residential Plan Review - 981-7033

Flood Determinations - 981-7029

Life Safety and Fire Prevention - 981-7038

- Permit Technicians provide customers with permit procedural information, fee calculations, and applications specific to the project that they are commencing.
- Inspector and plans examiners answer questions from owner builders and code professionals relative to building, electrical, mechanical, and plumbing and gas construction.
- Provides courtesy inspections for structures damaged by fire or other perils.
- Provides pre-construction plan review consultations with design professionals and developers.
- Counsels individuals on how to become a licensed contractor in Santa Rosa County.
- Investigates and processes contractor complaints, abatements, and land development code violations.
- Directs the inmate litter crew as part of the compliance department.
- Provides street addressing services to ensure that property development has correct and non-duplicated street names and addresses.
- Conducts annual Life Safety inspections on all commercial businesses, child/adult care, and foster care facilities.
- Provides plan review, life safety, and fire inspections for the Santa Rosa County School Board.
- Provides flood elevation determinations for citizens, builders, lenders, real estate agents and insurance agents.
- Provides access to all current and previous Flood Insurance Rate Maps and flood insurance studies.
- Manages the participation in the Community Rating System, which determines discounts on flood policies in flood plain areas.
- Documents and maintains records for continued participation in the Building Code Effectiveness Grading Schedule which determines the discount on homeowners insurance for our citizens.
- Conducts outreach programs to Lenders and Agents regarding the National Flood Insurance Program requirements.

Engineering: 981-7100

- Provides technical (engineering and surveying) support to all county departments and operations.
- Services include engineering, planning, environmental and regulatory permitting, design and construction document preparation, project management, construction engineering and inspection for multiple county projects involving stormwater management, traffic management and control systems, roadway and drainage improvements, park infrastructure and all capital projects and buildings.
- Project manager for Peter Prince Field.
- Project manager for industrial parks.
- Review all residential, commercial and multi-family developments for compliance with the Land Development Code.
- Provides subdivision information to property owners.
- Provides stormwater management information to property owners, consultants and developers.
- Provides support to the Transportation Planning Organization, Regional Utility Authority, Santa Rosa County Aviation Advisory Committee, Santa Rosa County Marine Advisory Committee, and Santa Rosa County Utility Board.
- Manages four enterprise departments including Navarre Beach, landfill/recycling, Peter Prince Field, and industrial parks.

Emergency Management: 983-5360

- Receives and processes requests for Fire, EMS, Search & Rescue and Emergency Management on a 24 hour basis.
- Handles after hour calls for City of Milton Natural Gas, animal services, road & bridge and building maintenance to include all Santa Rosa County parks, buildings and libraries.
- Provides awareness/preparedness material to the general public or at special venues.
- Provides review of nursing home/adult living facility/ hospital/school disaster plans on an annual basis.
- Provides CPR/AED training along with the CPR in schools program.
- Provides Citizen Emergency Response Team and awareness/preparedness training.
- Provides 911 awareness presentations.
- Provides citizen information including status of burn bans, the latest information on weather issues and shelters, Emergency Operations Center activation levels, and many other citizen inquiries.
- Maintains database of all citizens requesting shelter in a Special Needs Shelter and for citizens who request to be notified to go to general shelter/or other medical type facility. Should a disaster occur; notifies citizens affected and makes arrangements for transportation to a special needs shelter.
- Responds to drowning accidents, searches of lost individuals and assists other agencies with all types of disasters.
- Maintains database for citizens of services offered by faith based partners.

Grants: 983-1827

- Administers grant funds awarded to the county for sewer projects, drainage projects, housing programs, etc.

Housing: 981-7075

- Oversees the administration of housing programs to ensure the provision of adequate housing for all county residents.

Libraries: 623-2043 Administration

- Operates library system with five public libraries throughout the county which provide books, CDs, and DVDs for checkout, computers for public use and numerous children's programs.
- Coordinates library meeting rooms available for use by the public.

Mosquito Control: 981-7135

- Minimizes the risks of mosquito borne disease through larvicide and adulticide programs.

Personnel: 983-1948

- Accepts applications from the public when a county job is open.
- Performs testing for select positions.
- Participates in job fairs and coordinates the advertising for job openings.



Planning & Zoning: 981-7075

- Provide zoning information to property owners including allowable uses on the property as well as required development standards.
- Reviews all commercial, multi-family, subdivision and coastal development for consistency with the Comprehensive Plan and the Land Development Code.
- Assists property owners in applying for variances, conditional uses and special exceptions for consideration by the Board of Adjustments, when appropriate.
- Assists property owners in applying for rezoning and Future Land Use amendments for consideration by the Local Planning Board, when necessary.
- Provides staff support to the Local Planning Board, Board of Adjustments, Bagdad Architectural Advisory Committee, Navarre Architectural Advisory Board, and the Board of County Commissioners.
- Plans for the provision of adequate transportation facilities to meet the needs of current and future residents and property owners.
- Develops and implements land use plans to ensure that future development enhances the quality of life for all county residents.
- Completes state-required Comprehensive Planning tasks with the goal of ensuring that the needs and desires of local residents are met.

Public Works: 626-0191

- Paved road resurfacing
- Dirt road paving
- Municipal Service Benefit Unit dirt road paving (partially funded by residents in the MSBU area)
- Road widening
- Turn lane construction
- Road shoulder maintenance
- Pothole patching
- Right-of-way brush and limb removal
- Herbicide application within right-of-way
- Right-of-way dangerous tree removal
- Roadside mowing
- Retention pond mowing and maintenance
- Retention pond fencing
- Driveway repair within right-of-way
- Maintenance of drainage swales and ditches
- Storm drain maintenance
- Storm water lift station installation and maintenance
- Dirt road grading
- Road sign installation and maintenance
- Street marker installation and maintenance
- Roadway stripping
- Railroad warning markings
- School zone markings
- School cross-walk markings
- Installs and maintains of school zone signs and lights.
- Traffic signal installations and maintenance
- Maintenance of signs and warning lights for Rails to Trails
- Litter removal from right-of-ways
- Maintenance of gulley structures
- Bridge construction and maintenance
- Sidewalk construction and maintenance
- No Wake Zone sign installation and maintenance
- Public boat ramp maintenance
- Parks mowing
- Parks fertilization
- Parks garbage pick-up



- Parks pest control
- Parks building and grounds maintenance
- Parks pavilion construction
- Constructs and maintains county camp sites.
- Public pier construction and maintenance
- Veteran's Memorial maintenance
- New subdivision inspection
- Inspection of utility work within right-of-way
- Utility work permit processing
- New driveway inspection within right-of-way
- Driveway permit processing
- Removal of dead animals from roadways
- Livestock burial (\$50 fee does not cover all costs)
- Construction and paving of fire department parking lots
- Roadway clearing after hurricanes and storms
- Provides sandbags to the public before hurricanes and during floods.
- Debris removal from private roads after hurricanes
- Debris removal from public roads after hurricanes
- Management of all contracted debris removal operations after hurricanes
- After hours emergency response to downed trees or limbs in roadway
- After hours emergency response to general road problems
- Provide Road Maintenance Disclosures for property sale closings

Risk Management: 983-1863

- Works with the public on claims involving county property or equipment.

Veteran Services: Main Office 626-8724 and South Annex 932-9508

Assist veterans and their families in obtaining all the benefits they are entitled to receive including:

- Pensions
- Annual EVR Reports/Unremimbursed Medical Expenses
- DIC
- Death/Burial Benefits
- Education Benefits
- Guaranteed Home Loans
- VA Certificate of Eligibility
- Appeals
- Health Care Benefits
- Special Adaptive Housing/Automobile Grants
- Prosthetics
- Requesting military records, medals
- Request for debt waivers
- Outreach for homeless veterans
- Corrections of military records/discharge review
- Diligent in correcting VA discrepancies on claims
- Veterans Nursing Homes
- Veterans Preference
- Florida Veterans ID Card
- Homestead Tax Exemption letters

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